



Harwood Community Center Pre-Rental Application

(2 weeks prior notice required)

Thank you for your interest in the Harwood Community Center. For more information, please fill out the enclosed form and return to the Harwood City Office and someone will be in contact with you. Email: dollypedro@far.midco.net Fax: 1-701-282-0543 Phone: 701-282-0596

Date(s) of Event: _____ Today's Date: _____

Name of Event: _____

Responsible Party Name: _____ Phone #: _____

Address: _____

City, State, ZIP: _____

Email Address: _____

Number expected in attendance: _____

Start Time: _____ End Time: 11:00 PM Total # of Hours: _____

Are you allowing alcoholic beverages?: _____

Special Comments/Questions:

By completing this form you will be placed on the Community Center calendar as a tentative rental. If another party requests this date, you will be contacted and given the opportunity to secure this date by signing the rental agreement and paying the appropriate deposit. If you choose to not rent the Community Center, please notify the city by the e-mail, fax or phone number listed above.

(By completing this form you are under no obligation, it merely indicates your intent of rental and places you on the calendar.)