



Harwood Community Center Pre-Rental Application

(2 weeks prior notice required)

Thank you for your interest in the Harwood Community Center. For more information, please fill out the enclosed form and return to the Harwood City Office and someone will be in contact with you. Email: deputyauditor@cityofharwood.com Fax: 1-701-282-0543

Date(s) of Event: _____ Today's Date: _____

Name of Event: _____

Responsible Party Name: _____ Phone #: _____

Address: _____

City, State, ZIP: _____

Email Address: _____

Number expected in attendance: _____

Start Time: _____ End Time: _____ Total # of Hours: _____

Are you allowing alcoholic beverages?: _____

**Security Officer(s) may need to be present, is at the discretion of the Cass County Sheriff's Office (2-3 weeks in advance to rent, if before this time, might cost more)

Set Up:

Take Down:

Special Comments/Questions: